

I-CAR Australia COVID19 Training Policy

To protect our students, staff & training venues during these times I-CAR Australia has developed the below steps to allow face to face training to take place at I-CAR Training Academy in Victoria.

- Each student will need to sign-in via the I-CAR QR code in the foyer of the Training Academy.
- Student's temperature will be checked and recorded on entry to the Training Academy foyer via facial recognition camera.
- The student must notify I-CAR Australia team immediately via phone or email if they develop flu/ cold like symptoms, has a temperature of 37.5°C or higher, or becomes aware they have had contact with a suspected or confirmed COVID-19 case prior or during their onsite training.
- For any student with any COVID-19 symptoms, please do not travel to, or enter the Training Academy site until they receive a negative test result.
- It is at I-CAR Australia's discretion to reschedule the student's onsite training or allow the student to attend training for the scenarios below. The student may be required to wear a mask at all times except when consuming medicine, food or drink.
 - The student becomes aware they have had contact with a suspected or confirmed COVID-19 case prior or during the training session but do not present any symptoms; or
 - If the student develops any symptoms but received a negative test result.
- Student should practice good hygiene by washing or sanitising their hands every time they enter or leave the training room.
- Students and staff are to adhere to the 1.5m distancing while training and on premises when possible.
- Masks are no longer mandatory indoors and may be worn at the student's discretion. I-CAR can provide face masks for use by students on premises while indoors.
- All PPE must be supplied by each student as no PPE can be shared during any training sessions.
- Training stations will be cleaned/ wiped down using antibacterial wipes/ cleaner at the end of each session.
- If 50% of the students tested positive, develop flu/ cold like symptoms or have temperatures of 37.5°C or higher, the I-CAR instructor may cancel the entire training session at their discretion.
- We request that the student notify I-CAR Australia if they develop any symptoms up to 7 days after attending training.

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- Students should always follow the current Victoria COVID-19 travel, isolation and higher education industry regulatory directions over this policy.

If you have any questions regarding this policy, please notify I-CAR Australia on 07 3219 9088.

Regards

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I-CAR Australia COVID19 Training Policy Appendix (Interstate Memo)

To protect our students, staff & training venues during these times I-CAR Australia has developed the below steps to look after the interstate students who are coming to the I-CAR Training Academy in Victoria to participate in face-to-face training. Please use this policy in conjunction with the main 'I-CAR Australia COVID19 Training Policy' available in the policy section of our website.

- There is currently no permit, nor any domestic testing required to enter Victoria from interstate. Please follow the current VIC interstate travel rules available here when prior to travel:
<https://www.coronavirus.vic.gov.au/interstate-travel>.
- Based on current COVIDSafe Settings for Victoria available at <https://www.coronavirus.vic.gov.au/education-and-training-sector-guidance>:
 - Student is no longer required to show COVID-19 vaccination status when attending training.
 - Masks are no longer mandatory and may be worn at the student's discretion.
- COVID alert is flagged if a student:
 - develops COVID-19 symptoms as described by the Federal Government Department of Health at <https://www.health.gov.au/health-alerts/covid-19/symptoms-and-variants#symptoms>, or
 - has a temperature measured 37.5 degrees Celsius or above, or
- If a student flags a COVID alert away from the Training Academy,
 - the student should notify I-CAR Australia team immediately via phone or email.
 - do not travel to, or enter the Training Academy site until they receive a negative test result.
- If a student flags a COVID alert while on site at the Training Academy,
 - The student must immediately isolate from others and remain at least 1.5 metres from any other person, put on and use a face mask, face shield (if available) and disposable gloves to protect others from possible infection. The individual assisting them must also put on a face mask, face shield (if available) and disposable gloves to protect themselves.
 - Immediately inform their I-CAR Instructor or the I-CAR team if they are not at the scene. This communication is strongly encouraged to be via phone.
 - If the student is having difficulty breathing or there is a similar medical emergency, Triple Zero (000) should be contacted immediately.
 - Take the I-CAR provided Rapid Antigen Test (RAT) **if available**.
 - If tested negative result, continue or stop training at the I-CAR Instructor's discretion. The I-CAR Instructor may

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request the student to wear a mask at all times except when consuming medicine, food or drink for the remaining training.

- If tested positive result or no RAT test is available, I-CAR Australia will arrange suitable and private transport to their accommodation immediately without the student coming into contact with anyone else at the Training Academy site where possible.
- The student must follow physical distancing guidelines from driver of private transport and consideration will be given to the use of PPE by the student to protect the driver.
- I-CAR Australia will notify the accommodation and the student's employer.
 - I-CAR can provide single use face masks and disposable gloves for use by students at the Training Academy or on the transport back to accommodation where required.
- We recommend the student with COVID alert get tested as soon as possible via RAT and where that is not accessible, obtain a PCR test. I-CAR can provide list of nearby PCR testing sites close to the student's accommodation.
- If the student test positive to COVID-19, it is the student and their employer's responsibility to:
 - follow the current VIC positive case regulations available at <https://www.coronavirus.vic.gov.au/checklist-cases> if isolating in Victoria.
 - arrange transport for interstate student to travel back and isolate back in their homes should the student home State's COVID-19 rules offer the option.
- The student and their employer will undertake all costs associated with transport, testing and isolation if the student flags a COVID alert.
- If student becomes aware they have had contact with a suspected or confirmed COVID-19 case prior or during the training session, they are required to advise I-CAR Australia as soon as possible. If no symptoms develop, it is at I-CAR Australia's discretion to reschedule their onsite training or allow student to attend training. The student may be required to wear a mask at all times except when consuming medicine, food or drink.
- We request the student notify I-CAR Australia if they develop any symptoms up to 7 days after attending training.
- Students should always follow the current Victoria COVID-19 travel, isolation and higher education industry regulatory directions over this policy.

If you have any questions regarding this policy, please notify I-CAR Australia on 07 3219 9088.

Regards

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