



BASIC ESTIMATE WRITING

Course Overview

The Basic Estimate Writing course is a 45Min online course that is designed to provide an understanding of the function of a damage report, types of damage reports, customer and vehicle information, items on an estimate, subtotals, and other charges.

Course Content

Module 1: Damage Report Overview / Test

- List The Types Of Information Recorded On A Damage Report
- Explain The Types Of Administration Information That Is Included In A Damage Report
- Define Event Logs, Repair Authorisation, Prestores & Notes Section
- Explain How Refinish Tasks Are Added To A Damage Report

Module 2: Items On The Estimate / Test

- Define The Different Types Of Labor Operations
- Identify The Different Types Of Labor Categories
- List The Types Of Deductions Commonly Used On An Estimate
- Determine When Manual Entry Items Are Necessary
- List The Different Types Of Part Sources Used When Ordering Parts

Module 3: Refinish Operations & Additional Items / Test

- List The Paint & Material Charges That Are Included On The Estimate
- Explain What Subtotals & Supplements Are One An Estimate
- Define Appearance Allowance And Betterment

Course Highlights:

Points: **0.25**

Estimated Duration: **45Min**

Format: **Online**

Recommendations

This course does not require any prior learning or completion of other courses to commence.

Related courses:

Writing the Estimate (EA200E01)



SCAN ME

Registration: To register for Basic Estimate Writing (EA135E02) SCAN QR or visit www.i-car.com.au

Contact Us On

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